

Frequently Asked Questions

The 2023 Port Phillip Bay Fund (PPBF)

What is the 2023 Port Phillip Bay Fund?

The 2023 Port Phillip Bay Fund (PPBF) is a grants program that supports supporting Traditional Owners, community groups, schools, local councils and organisations working to protect and conserve Victoria's iconic bay.

The objectives of the 2023 PPBF are:

- Improving the understanding of Victoria's iconic Bay and ensuring it is healthy and actively cared for through on-ground actions
- Conserving and restoring coastal habitat and marine life and enhancing the marine environment
- Engaging and involving urban communities in on-ground actions that aim to protect and care for the health of the Bay
- Improving collaboration and partnerships across a range of interested groups and organisations to protect and enhance the health of the Bay

How much funding is available?

Up to a total of about \$1.4 million is available in the 2023 PPBF grants program. There are two streams of funding available for 2023.

Stream	Funding Amount (Maximum) (Ex GST)
One	\$25,000
Two	\$100,000

When is the closing date for 2023 PPBF?

Details	Date
Closing Date:	Tuesday, 4 April 2023 at 3:00 pm (AEST)

Who can apply?

The 2023 PPBF is open to applicants who are:

- Environmental groups and networks, such as Coastcare, Friends groups and Landcare that is incorporated through Consumer Affairs Victoria
- Volunteer-based recreational and community groups with an interest in the Bay, such as diving and naturalist groups, Scouts, Rotary, Lions, senior citizen and youth clubs and have an ABN with Australian Charities and Not-for-profit Commission registration
- Public Land Committees of Management
- Traditional Owners/Custodians (RAP and non-RAP)
- Kindergartens, Primary and Secondary Schools
- Research institutes, Local Government and other non-profit organisations


In addition, to be eligible for funding applicants must:

- be an incorporated body, cooperative or association (including business associations)
- have \$10 million public liability insurance, with enough construction allowance to cover the project
- be financially solvent.

Commonwealth and State government departments, Commercial organisations, bodies established for profit-making purposes, sole traders and other individuals are not eligible for the 2023 PPBF grants program.

What if my group is not registered and how do I apply? Do I need an auspice?

Applicants who don't meet the eligibility criteria can partner with another organisation who does meet the criteria, known as an auspice.



The auspicing group or organisation will enter into a contract with us and will be legally responsible for the project.

You will need to include an email or letter from your auspice in your application, showing that they agree to take on this responsibility for you.

What types of projects might be funded?

Activities (or projects) must meet one or more of the 2023 PPBF objectives, have on-ground activities with community involvement. Projects must be located within Port Phillip Bay itself or within 5km of the Bay's high-tide mark and demonstrate a clear link and direct benefit to the Bay.

How to Apply?

You can apply for the 2023 PPBF through our online portal by following this link:

<https://www.coastsandmarine.vic.gov.au/grants/port-philip-bay-fund>

What can I get funding for?

The Fund will support the following categories of expenditure:

- Materials (e.g. plants, tree guards, exclusion fencing, seating, and access steps)
- Site preparation (e.g. equipment hire, security fencing, and for revegetation)
- Personal protective equipment (e.g. gloves, goggles, and masks)
- Engaging and partnering with your local community, schools, Traditional Owners/Custodians of the project area
- Contractors (e.g. presenters, surveyors, installers, weed controllers for particularly difficult weeds or sites)
- Communication (e.g. seminars, webinars)
- Citizen science monitoring activities
- Promotional costs directly related to funded activities (e.g. website update, video and interpretive signage)
- Advertising (costs to advertise in newspapers, posters etc.)

- Training and education that supports the project's activities (e.g. first aid)
- Project management and coordination (e.g. staff time to manage the project, budget, coordinate volunteers, and secure approvals)
- Technical specialist and advisers (e.g. cultural heritage, cultural practices)

What will not be funded?

Funding will not be provided for:

- Routine operation or running costs. These are the costs of resources used by an organisation just to maintain its existence (e.g. rent)
- Costs and activities that are already funded through another organisation, program or fund source

Your project can build on the success of past or existing projects but must essentially be new work. The grant must fund additional activities that wouldn't occur without this funding


- Activities that were intended to be your in-kind contribution to another funded project
- Actions or costs associated with native vegetation offset sites or activities

For example, meeting a condition of a permit, contract or investment program, such as BushBroker, Section 173 agreement or offset covenant

- Any activity involving clearing of native vegetation, unless it is a declared environmental weed in your area. In this instance, a permit for removal of vegetation may still be required
- Any activity involving the use of firearms, tranquilisers, traps or explosives

Confinement traps are allowed under permit and expert supervision

- Any illegal activity
- Purchase of goods for competitions, prizes, giveaways, vouchers or alcohol



*For example: plastic educational/
promotional items, pens, sample packs,
keep cups, stickers, bags*

- Barbed wire fencing
- Computers, laptops, tablets and smartphones
- Insurance
- Any action that is part of a land manager's legal duty of care
- Activities that are not focused on the environmental health of the bay
- Any other item, action or activity determined by the Panel through the assessment process to be an inappropriate or unsuitable use of the funds

Do I need to contribute towards my project's budget?

Yes. All applicants will need to match their requested funding in at least a 1:1 ratio.

The matched funding can include a combination of:

- volunteer time dedicated to the project (including planning, designing and organising)
- in-kind support (e.g. access to photo copier, free loan of equipment, donation of materials)
- staff time allocated to completing the project, where the salary comes from another source
- funding from other sources (e.g. donations, philanthropic grant programs).

How will the project be assessed?

Applications are assessed by an independent technical expert panel using the criteria outlined in the guidelines.

Where can I find help or need further Information?

For further information about the program, you can email us at enviro.grants@delwp.vic.gov.au

For technical issues with the online application, email grantsinfo@delwp.vic.gov.au

Please quote your application number including "2023 Port Phillip Bay Fund" in your communication with DEECA.