# **Grant Information session**

"When all else fails - read the instructions"

# Saturday 29<sup>th</sup> April 2017 Coastcare Forum







www.wgcma.vic.gov.au

Date: 29th April 2017 | Author: Belinda Brennan





# When all else fails,

# **Read the Instructions**





# All else has failed!!!

# **Please read the Instructions**







# Agenda for today

- 1. What is your project?
- 2. Where do you go to get the money to make your project a reality?
- 3. How to make your submission so good they wont be able to resist funding it?

Questions are welcome at any time. All information – paper and digital Please ensure Bruce/ Evelyn has your email address



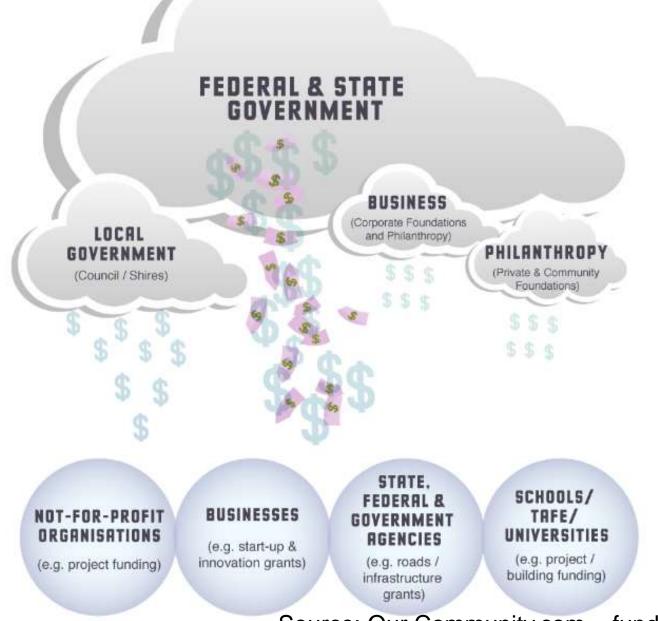
# **Your Project**

- 1. What is it?
- A simple name that describes the project in ways ANYONE could understand
- 2. Where is it?
- Exact geographic location and area
- 3. What will it solve?
- What issues will it address or fix?
- 4.Why should it be funded
- Why is it a high priority?
- What makes it special?
- 5. What do you want to do?
- Fencing, revegetation, signage, field day, community event
- 6. Who are you working with?
- What are you each putting into the project?
- 7. How much will it cost?



"You like it? I'm geting a government grant for Phase 2."





Source: Our Community.com – funding centre

# Biodiversity On-ground Action - Community & Volunteer Action grants.

Grants close: grant applications will be accepted until midnight 10 May 2017.

Funding available: the Community & Volunteer Action grants: are offering funding for projects between \$5,000 and \$50,000, include the option of single or multi-year projects, and have a broad biodiversity focus.

Funding of up to \$1 million is available for these grants in 2017.

For further information: including a link to the application form, please go to: www.environment.vic.gov.au/communityaction



Environment

# Biodiversity On-ground Action -Community & Volunteer Action Grants

Grants will support communities in efforts to conserve their local biodiversity and threatened species.



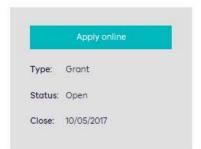
Community & Volunteer Action Grants funding aims to support practical community efforts to deliver conservation projects on public and private land.

Grants between \$5,000 and up to \$50,000 will be provided to successful applicants to support communities in efforts to conserve their local biodiversity and threatened species.

Funding of up to \$1 million is available for these grants in 2017.

The program will support a wide range of projects and activities that help to protect, improve and expand habitats for our native plants and animals. Support will also be available for activities that address threats to local biodiversity values and help communities better understand and manage local native species and natural environments.







PAY 🗈 APPLY REPORT

Home > Grants

## Grants

The Community Grants Program aims to support community initiatives that enhance the quality of life, heritage, recreation and cultural opportunities for South Gippsland residents.

- Quick Response Grants Program
- > Small Emergency Grants Program
- > Community Grants Program
- 2016/17 GUIDELINES

### **SUPPORTING INFORMATION**

- > In-Kind Proforma
- > Project Management Framework

#### **GRANTS UNIT**

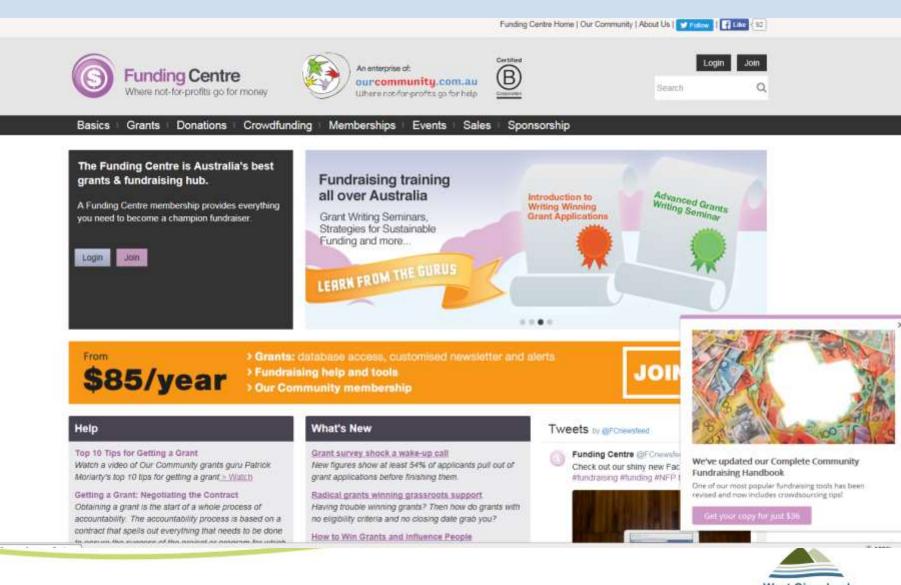
For assistance with community grants, please contact our Grants Unit.

 9 Smith Street, Leongatha, 3953

Telephone: 03 5662 9852

**Email**: council@southgippsland.vic.gov.au

#### https://www.fundingcentre.com.au/



West Gippsland Catchment Management Authority



# The Grants Hub

@thegrantshub

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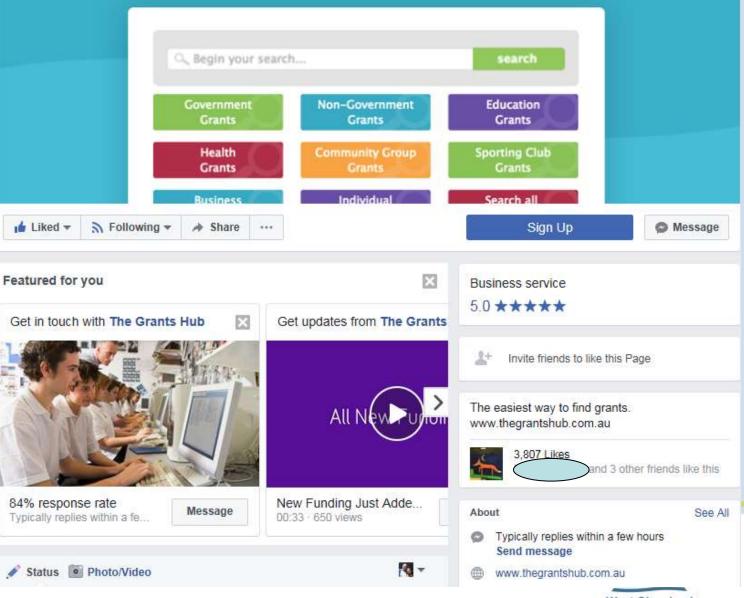
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# And now the fun begins!!!!!!

- 1. You have a project
- 2. You have found a funding source
- 3. Now it is time to follow and understand the instructions
  - Highlighted Biodiversity guidelines





## GIVE YOURSELF ENOUGH TIME TO COMPLETE WELL

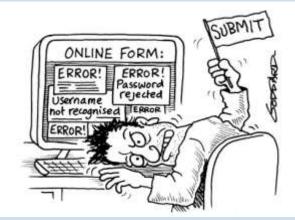
- It always take longer than you expect
- Have all the information you need ready to go
- Letters of support take time
- Don't leave submitting until last minute computers crash

## PARTNERS

 make sure they know they are involved

## PERMISSIONS

 make sure you have the necessary permissions







## MATCH YOUR PROJECT TO GUIDELINES

- Investor wants to protect: You are protecting
- Investor wants to raise community awareness: you are raising community awareness



# **BE REALISTIC**

- If your project doesn't fit the guidelines, don't apply
- resources to complete the project in time etc
- Staged project





## PLAIN ENGLISH

• Avoid acronyms / jargon / "bureau" speak

# **BE TRUTHFUL**

 The people assessing the projects are clever and quite likely know you and your project

# TALK TO THE INVESTOR

Ask questions







## ACCURATE BUDGET

- Double check budget
- Do you include GST?
- No surprises



"The reviewers thought fieldwork in the Galapagos was a bit extrawagant. So Darwin's travel budget got slashed."

# REPORTING ON TIME IS ESSENTIAL

• Past reports on time, follow communication and promotion

# GET SOMEONE ELSE TO READ YOUR SUBMISSION.



# Good Luck!!!

