

Frequently Asked Questions

Coastal Public Access and Risk (CPAR) grants 2022-23

Q. What is the purpose of the grant program?

A. To provide financial assistance to coastal Crown land managers for projects that reduce coastal risk through identification, mitigation and monitoring. Given the range of risks that are inherent in a dynamic coastal environment, this program aims to support a strategic and balanced approach to risk management along the Victorian coast.

All projects funded under the program must provide outcomes that contribute to the overall objectives of reducing risk and prioritising public access on coastal Crown land.

Q. When do applications close?

A. Applications must be submitted online by Wednesday 12 October 2022 at 4:00pm.

Q. When do I hear whether I have been successful?

A. January-February 2023

Q. Who is eligible for the grant funding / who can apply?

A. Victorian coastal Crown land managers, including Parks Victoria, local councils and committees of management.

Although project proposals may involve other participating groups, only the appointed Crown land manager is eligible to apply.

Q. What type of projects will be considered for funding?

A. The following is a non-exhaustive list of the types of projects (activities) eligible for funding:

Risk identification, assessment, and evaluation

- risk assessment frameworks and guidelines
- feasibility / preliminary studies and investigations
- condition or safety audits.

Risk treatment

- works supported by strategic risk assessments, coastal and marine management plans, preliminary condition audits or engineering and geotechnical reports
- removal of damaged or dangerous assets
- renewal or replacement of coastal dependent assets or infrastructure

Frequently Asked Questions

- installation of signage and access barriers or fencing
- engineering responses to geological and erosion risks.

Risk monitoring

- land stability monitoring
- longitudinal studies (for example erosion, coastal processes, geotechnical).

Improved access

- construction of well-designed and safe access structures (for example handrails, stairs, ramps, boardwalks, paths/shared trails)
- enable access for people with varied levels of physical ability or capability (for example accessible change rooms, parking, beach matting)
- consolidation of informal access points
- prohibit off-road access to coastal areas by private vehicles.

A list of successful projects from previous years can be found at marineandcoasts.vic.gov.au/grants/coastal-public-access-and-risk-grants. Successful projects have included:

- new boardwalks and boardwalk extensions
- new all-abilities beach access ramps
- stair replacements and repairs
- realignment and repair of foreshore paths and trails
- decommissioning / consolidation of access paths
- safety signage
- erosion management planning
- coastal stability assessments
- erosion and coastal process studies.

Q. What will not be considered for funding?

A. The following will not be considered for funding:

- the purchase of land
- routine or ongoing maintenance activities that should be part of the day to day management of the reserve, including weed removal
- activities that have already started
- where duplicate services are in operation or planned for in a targeted community
- recurrent operating costs, for example rent and utility costs, salaries (including project management) and/or activities establishing expectations of ongoing funding
- projects on reserves with limited public access, or relating to private land or assets
- projects supported by other government funding programs and initiatives such as those relating to local ports, recreational boating and fishing, sport and recreation and non-coastal dependent facilities or infrastructure

Frequently Asked Questions

- tree risk studies or mitigation works
- activities located outside the State of Victoria.

Projects that have not been funded in the past include:

- where the land manager contributes less than outlined in the application guidelines
- tree risk studies or mitigation works
- where the project focus is significant coastal protection infrastructure
- where the detail provided in the application is insufficient.

Q. How much funding is available for each grant?

A. The maximum funding for each grant is: \$150,000 (excluding GST).

The program provides a financial contribution to projects based on the annual revenue of the applicant – where the applicant organisation’s annual revenue is less than \$600,000, the program will contribute 100% of the project cost, where more than \$600,000, the program will contribute 70% of the project cost, and for Parks Victoria, the program will contribute 50% of the project cost.

Q: Should we include GST?

A: DELWP does not pay GST in addition to the approved grant amount, as our grant payment is a GST free transaction. Therefore, apply for the amount that would cover the total costs of delivering your project, including GST where applicable.

Q. Will applicants be required to provide quotes?

A. The application must include at least one written quote or registered Quantity Surveyor’s estimate for each eligible component of works, totalling the estimated cost of the project. The quote must be dated and have been obtained within the past six (6) months.

Q. How long do successful applicants have to complete their project?

A. Projects must be completed (including the submission of acquittal documentation to DELWP) by 12 months following the execution of the funding agreement.

Q. How do I apply?

A. Online at www.marineandcoasts.vic.gov.au/grants/coastal-public-access-and-risk-grants (including any attachments).

Applicants can attach documents to an online application as long as they are in an acceptable file type (such as Word, Excel, PDF or JPEG) and don’t exceed the maximum file size of 10MB.

Important tips:

- When submitting an application online, applicants should check carefully to ensure all attachments have been uploaded.
- The maximum file size limit is 10MB.
- If applicants have documents to submit that cannot be attached to an online application, they can email them to marine.coasts@delwp.vic.gov.au, quoting the application number. Attach all documents to one email, zipping the files if required.

Frequently Asked Questions

Q. What are the assessment criteria for applications?

A. Applications must first meet the following criteria of eligibility:

- The applicant organisation is an appointed Victorian coastal Crown land manager under the *Crown Land (Reserves) Act 1978*, including Parks Victoria, local government authorities and other committees of management.
- The project location is on coastal Crown land (defined in the *Marine and Coastal Act 2018* s.4[1]) over which the applicant is the land manager, where the reservation / management status provides for public access.
- The project is consistent with the scope of the program and support outcomes consistent with the program's objectives.
- The applicant has discussed the project with their regional DELWP Land and Built Environment officer and attached to their application a letter of in-principle support for the project from the relevant DELWP Regional Manager Land and Built Environment Programs.
- The applicant organisation has completed reporting requirements for any previous CPAR grants, to the satisfaction of DELWP.
- Applicants that are voluntary committees of management have returned their 2020-2021 Annual Financial Return to DELWP.

Applicants should then address all the following relevant criteria (each criterion is given a percentage weighting to indicate its relative importance in the assessment process):

Why is the project required? (40%) – State the problem and risk identified

Demonstrate the extent to which the project will reduce coastal risk and/or improve public access to the coast:

- state the problem
- describe the current asset condition (including photographs), where relevant
- identify all known existing risks that the project will address (address each of the following as appropriate: public safety, social, cultural, environmental, and economic)
- identify any need for improved/consolidated access and nearby alternatives, where relevant.

What will be delivered? (25%) – Mitigate/treat the risk. Alignment to the Marine and Coastal Policy 2020 and Siting and design guidelines for structures on the Victorian coast 2020

Provide details of what the funding will be used for and:

- demonstrate the extent to which the project will address identified risks of significant priority and/or provide a strategic approach to a coastal risk mitigation priority
- demonstrate consistency with the Victorian Marine and Coastal Policy 2020 and, where the project relates to a structure, Siting and design guidelines for structures on the Victorian coast 2020
- where the project relates to assessment/monitoring, explain the assessment process and implementation
- explain how the proposed structure will be managed and its benefits sustained once the project is delivered, where relevant.

Who will the project impact and how? (25%) – Benefits/effectiveness of the risk treatment

Demonstrate the extent to which the project will deliver key benefits:

Frequently Asked Questions

- clearly identify the intended benefits (public safety, social, cultural, environmental, and economic) that the project will deliver.

How will the project be delivered? (10%) – Project management

Provide details that demonstrate a sound approach to the project planning, implementation and delivery process:

- demonstrate well-defined timelines, planned sequences, and time-bound actions with sufficient risk measures taken for time overruns, including consideration of relevant permits, approvals and consents
- demonstrate capacity to implement and/or source expertise to manage the delivery of the project
- demonstrate stakeholder engagement has commenced or is being considered, to ensure project acceptance for delivery
- where the project relates to assessment/monitoring, state the initiation time for the next course of action
- outline the proposed funding contributions for the project.

Q. Who can I contact for further information or help in completing my application?

A. If you require assistance submitting your application online, contact grantsinfo@delwp.vic.gov.au.

To discuss the status of applications, the guidelines or the assessment process, contact the CPAR Grants Officer via marine.coasts@delwp.vic.gov.au or mobile 0427 187 424.

To discuss the specifics of your project and for help obtaining your DELWP letter of in principle support, contact your local Land and Built Environment (LBE) officer (details below) as early as possible in the application process via the DELWP Customer Contact Centre on 136 186 or email: customer.service@delwp.vic.gov.au.

DELWP Barwon South West

Hannah Fallon

DELWP Gippsland

Bass Coast

Pat Lambert

South Gippsland

Kylie Douglas

Wellington

Angie Hughes

East Gippsland

Tracey West

DELWP Port Phillip

Jacky Priestley

Andrew Stevens